Application for Board Membership
North Alabama Coalition for the Homeless (NACH)

Application Protocol for the NACH Board of Directors

**Mission**
NACH’s mission is to educate the public regarding homelessness, and to coordinate and facilitate the efforts of agencies, communities and concerned citizens into a seamless Continuum of Care (CoC) to affect positive solutions to homelessness in Madison, Morgan and Limestone counties of north Alabama.

**Purpose of the CoC Program**
The CoC program is designed to assist sheltered and unsheltered homeless people by providing the housing and/or services needed to help individuals move into transitional and permanent housing, with the goal of long-term stability.

The primary purposes of the CoC Program are to:
1. Promote community-wide commitment to the goal of ending homelessness
2. Provide funding for efforts by nonprofit providers, States, and local governments to re-house homeless individuals and families rapidly while minimizing the trauma and dislocation caused to homeless individuals, families, and communities as a consequence of homelessness
3. Promote access to and effective use of mainstream programs by homeless individuals and families
4. Optimize self-sufficiency among individuals and families experiencing homelessness

**Process**
According to NACH bylaws, the board year for NACH is January 1st to December 31st. All board members agree to serve a two-year or three year term unless otherwise stated.

If nominated, the NACH Nominating Committee will present a slate of board members to the NACH membership for a vote in December 2017. Once elected, a new board member is expected to start his/her term on the first of January following the vote.

All members in good standing (currently paid membership) will have a vote if their membership is received and paid by December 1, 2017. If the membership is an organizational one, the organization will have one vote.

The NACH Nominating Committee will oversee the process.

Nominations to the Board of Directors will be considered complete if:
- An application is completed electronically and submitted; and
• A current resume and/or curriculum vitae (CV) is also provided electronically in .pdf format and submitted electronically.
• Both of the above are to be submitted to NACH Board President Lynn Bullard via e-mail at lynnbullard@comcast.net, by **Spm CST on Friday, November 20, 2017**.
• Applicants may self-nominate or a third party may nominate on behalf of another individual if advance permission is given. If nominated by a third party, Section II of the application must also be completed.
• Emails of support may be included with the application if copied and pasted into a Microsoft Word or .pdf format document and included with the submission for either self-nominated persons or those nominated by third parties.

Qualifications and Board Composition
In order to legally serve on the NACH Board of Directors, a candidate must:
1. Be of the age of majority (18) in the State of Alabama; and

Emphasis will be paid on the following when determining board composition:
1. Candidate(s) must be a resident of the State of Alabama;
2. Candidate(s) should, to the greatest extent possible, reflect the demographics of the state with respect to geography, race and ethnicity, gender, income levels, and both urban and rural areas; and
3. Candidate(s) should have a demonstrated interest in the needs of individuals and families experiencing homelessness.

Board Member Job Description
Each volunteer board member is expected to:
• Participate through in-person and teleconference meetings;
• **Actively** serve on one committee;
• Commit to attend an annual Board Retreat;
• Commit to preparation for all meetings by reading advance materials;
• Serve as an ambassador for NACH;
• Support fundraising; and
• Be a member in good standing (paid dues for current year).
• Commit to participate as needed in the Annual Project Homelessness Connects Event and the HUD Mandated Point in Time Count
This application is submitted on the behalf of:

☐ Someone I wish to nominate. I am completing the form on their behalf and will answer all questions from my point of view. By checking this box, I confirm the person I am nominating has agreed to all elements described above. (PLEASE COMPLETE SECTION II: otherwise application will be considered incomplete).

☐ Myself, I am completing the application. (NO NEED TO COMPLETE SECTION II.)

SECTION I: APPLICATION
Contact Information

First Name ______________________ Last Name (with suffix) _________________________

Home Address ________________________________

City, State, Zip ________________________________

Home Telephone ________________________________

Home E-mail ________________________________

Employer ________________________________

Title ________________________________

Work Address ________________________________

City, State, Zip ________________________________

Work Phone ________________________________

Work Fax ________________________________

Work E-mail ________________________________

I prefer to be contacted at

☐ work

☐ home
Resume

Please attach a current copy of the applicant’s resume to this application in either Microsoft Word or .pdf format. If possible, please add the resume as a page to the saved application.

Demographics (Required)

The NACH Board of Directors seeks to compose itself in a way that accurately reflects the demographics of North Alabama. Any information you put in this section will be confidential. Along with geographic considerations, it may be considered during the selection process to ensure the diversity of board membership.

Gender

☐ Female
☐ Male
☐ Transgendered
☐ Other

Race/Ethnicity

☐ African-American
☐ Asian
☐ Caucasian
☐ Hispanic
☐ Multi-Racial
☐ Native American
☐ Pacific Islander
☐ Other_____________________

Type of Organization

☐ Nonprofit
☐ For-profit
☐ Government Entity
☐ Retired
☐ Unemployed
☐ Other_____________________

Age Range

☐ 20-25
☐ 25-34
☐ 35-44
☐ 45-54
☐ 55-64
☐ 65 +
<table>
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<tr>
<th>Question</th>
<th>Answer</th>
</tr>
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<tbody>
<tr>
<td>1. Please describe the unique skills and experiences that the applicant will bring to board membership.</td>
<td><strong>Please fill out the following questions to the best of your ability. You may provide your answers in the form of a bullet list.</strong></td>
</tr>
<tr>
<td>2. Please describe the applicant’s involvement with and contributions to homelessness in your local community, the state, or nationally.</td>
<td><strong>Please fill out the following questions to the best of your ability. You may provide your answers in the form of a bullet list.</strong></td>
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3. Please describe the contributions the applicant desires to make to NACH as a member of the Board of Directors.

4. Please describe how the applicant’s board position will benefit him/her and/or their place of employment (if employed).
5. Please describe any current or previous organizational service or involvement and include any experience as a board member for other nonprofit entities.
6. Please provide at least two references for board membership. Each will receive an email or phone call asking for a response by a specific deadline. At least one response is mandatory for the application to be complete.

**Reference #1** (If a third party nominator, please provide your information here along with two other references):

Name: _________________________________
Title: _________________________________
Organization: __________________________
Telephone: ____________________________
Email: ________________________________

**Reference #2**

Name: _________________________________
Title: _________________________________
Organization: __________________________
Telephone: ____________________________
Email: ________________________________

**Reference #3**

Name: _________________________________
Title: _________________________________
Organization: __________________________
Telephone: ____________________________
Email: ________________________________

**NOTE:** If you are the applicant, stop here, if you are a third party nominating a Board Member, please complete the next page.
SECTION II (Only if you are a third party nominator)

Please provide us with the information below only if you are nominating someone other than yourself.

Your Name: ____________________________________________________________

Your Email: ___________________ Phone: ____________________________

☐ By checking this box, I verify that I have provided the NACH Board of Directors’ application forms to the person I am nominating, we have reviewed them, and they agree to serve based on all of the elements provided above.

Please provide a narrative description of the reasons why you believe this person would be a good candidate for NACH’s Board of Directors.


Thank You!